Sisters and Brothers,

In February we will be opening the nominations for your Vice President elections. The executive members (Rena Kisfalvi, Yahya Bouaicha and I) will not be involved with the voting process. This will be handled during our next General Assembly Tour

Please see the information below, eligibility, process and timelines for the vote.

**Process of Election**

Vice-presidents and Delegates Elections

1. There will (1) Vice-president at each base and (3) Delegates for each permanent base and (2) Delegates for each seasonal base.
2. The Local Vice-presidents and the Local Delegates shall be elected by the membership at the respective base, (14) month following the result of the national officer’s election. (President, Recording-Sec, Sec-Treasurer).
3. Nominations for Vice-president and Delegates shall be submitted at a general base meeting.
4. The nomination shall be submitted through a referendum vote from the base members and candidates who will get the majority of the vote will be elected.
5. The general base meeting will choose the Tabulating committee with at least (3) members to oversee the referendum vote.
6. The general base meeting will decide the time and method of voting which allows all base members to vote.
7. The mandate of the officers shall be (3) years, within the base.
8. Their mandate will end on their resignation date or on the date of transfer to another base with the exception of bumping due to seasonal base closure.
9. In case of a tie, we will proceed with a new election immediately.

**Details of Process**

1. At the next General Assembly Tour in March, the Tabulating Committee will be selected from those in attendance at the meeting. The Nominations for the position of Vice President will be accepted only during the meetings by the Tabulating Committee
2. Members who desire to be nominated for a vice president position shall file their nomination to be received at the tabulating committee during their base meeting. If the member is eligible to run, the Committee will place the member name on the ballot for consideration.
3. Should the nominated member be unable to attend the meeting, they must acknowledge and accept the nomination either in written format to the executive or to the Tabulation Committee. Each Member nominated should have a Candidates’ Statement to be submitted to the Tabulation Committee
4. The Tabulating Committee will announce on this date, the total amount of active members in base.
5. If there is only one member eligible to run, that member will be acclaimed as Vice-president at the meeting, and will be sworn in.
6. If there are multiple candidates, the base Tabulating Committee will send out the ballot information to the membership within 10 days following the meeting. Voting information and a candidate’s statement no longer than one page (letter size) will be included in this package.
7. The voting process will be 2 days longer than the longest pairing available in base and results shall be made available on 11 days after the base General Assembly Meeting by 5 pm Local Time. The candidate receiving the most votes shall be declared elected.

**Duties of Vice-President:**

* Enforce the CUPE Constitution and these Bylaws;
* Preside at all membership and Executive Board meetings and preserve order;
* Inform the Executive Board in all matters involving the overall operation of the Local Union;
* Report to the Executive Board and to the general membership all significant issues discussed with the Employer;
* Serve on the Negotiating Committee, Grievance Committee and Joint Occupational Health and Safety Committee;
* Be a member ex-officio of all other committees and be responsible for coordination between the committees and the Executive;
* Keep an up-to-date record of names, addresses and phone numbers of all members;
* Be responsible for matters directly related to press releases, public relations and public statements;
* Decide all points of order and procedure (subject always to appeal to the membership);
* Have a vote on all matters (except appeals against her/his rulings) and in case of a tie vote in any matter, including elections, have the right to cast an additional vote to break the tie;
* Ensure that all officers perform their assigned duties;
* Fill committee vacancies;
* Introduce new members and conduct them through the initiation ceremony;

The following General Assembly in March, we will be running the same process for the positions of base delegates. If you have any questions regarding this election, feel free to contact either Christopher Camacho Castro ([recording@local4055.com](mailto:recording@local4055.com)) Yahya Bouaicha ([treasurer@local4055.com](mailto:treasurer@local4055.com))

or Rena Kisfalvi ([president@local4055.com](mailto:president@local4055.com)) for clarification.

Your Local Executive,